College of The Albemarle
1997-1999 Catalog Addendum

An Open Door
to a Better Future!

COLLEGE OF THE ALBEMARLE

SUPPLEMENT

FOR

1997-99 CATALOG

Pages cited in this publication refer to the College of The Albemarle 1997-99 Catalog, Volume 23

May 1998

1997-99 CATALOG

Page 35, II President's List (follows Dean's List)

A student must successfully complete 12 curriculum semester hours or more in courses numbered at or above the 100 level with no grade below an "A" and no incompletes (I) for that term.

Page 42, Objectives

Within the framework of College of The Albemarle's mission statement, students who graduate from associate degree and diploma programs will be capable of the following:

1. Communicate effectively in speaking, writing, reading, and listening;
2. Apply concepts and/or performing skills in their chosen careers;
3. Use information to analyze problems and make logical decisions;
4. Demonstrate positive interpersonal skills in various aspects of life; and
5. Demonstrate quantitative (numerical and/or computational) skills.

The college utilizes a three-level approach to curriculum

design: general, program, and course objectives.

Program objectives and individual course outlines are on file in the Administrative Assistant to the faculty's office. Program descriptions are included on the following pages.

Page 42, Programs of Study

Curriculum Program group titles are listed alphabetically in bold type. The first character of the program code denotes the programs's highest credential level at COA: A=associate degree; C=certificate; D=diploma. The first two digits of the program code denote the program group title: the next two digits of the program code denote the individual program; if not "0," the last character of the program denotes a concentration within a program. The * indicates that the program is offered also in its entirety at the Dare County Campus.

Arts and Sciences

A 10 10 0	Associate in Arts*
A 10 20 0	Associate in Fine Arts
A 10 30 0	Associate in General Education*
A 10 40 0	Associate in Science*

Business Technologies

A 25 12 0	Business Administration*
A 36 16 0	Information Systems*
A 25 26 E	Info.Systems - Programming
A 25 36 0	Office Systems Technology*

A 25 36 B	Office Systems Tech. - Medical
A 25 38 0	Paralegal Technology
C 25 40 0	Real Estate*
C 25 42 0	Real Estate Appraisal
A 25 44 0	Travel and Tourism Technology

Construction Technologies

D 35 10 0	Air Conditioning, Heating, and Refrigeration Technology*
D 35 18 0	Carpentry (Pasquotank Correctional Institution only)
D 35 22 0	Electrical/Electronics Technology

Engineering Technologies

A 40 16 0	Computer Eng. Technology
A 40 20 0	Electronics Eng. Technology

Health Sciences

A 45 12 0	Associate Degree Nursing
C 45 48 0	Nursing Assistant*
D 45 66 0	Practical Nursing

Industrial Technologies

D 50 30 0	Machining Technology
A 50 34 0	Mech. Drafting Technology

Public Services Technologies

C 55 12 0	Basic Law Enforce. Training
D 55 14 0	Cosmetology
A 55 18 0	Criminal Justice Technology*
A 55 22 0	Early Childhood Education
A 55 24 0	FireProtectionTech. (collaborative program with Wilson Technical Community College)
C 55 40 0	Manicuring/ Nail Technology

Page 43, Revise Associate in Arts

Curriculum Description

The Associate in Arts Degree is designed to meet the two-year general college requirements of four-year colleges and universities. The curriculum is sufficiently broad-based to allow College of The Albemarle students, after two years of study, to transfer with junior-level status in almost any academic or pre-professional fields ranging from traditional academic areas such as economics, education, psychology, and English to pre-professional areas such as medicine, law, criminal justice, pharmacy, and other business-related activities. This curriculum is also suited to students who prefer a broad education background without definite transfer plans. *All courses described below must have numbers of 100 or higher.*

B. Humanities/Fine Arts (12 SHC)

Select four courses, from at least three discipline areas,**(at least one course must be a literature course ENG prefix),** which have been approved to satisfy the CAA general

education core requirement having the following prefixes: **ART, DAN, DRA, ENG(literature), FRE, HUM, MUS, SPA.** 3 SHC from COM prefixed courses may be substituted except for the literature requirement. Foreign languages constitute one discipline area.

Electives (16 SHC) - Select 16 additional hours from general education and professional courses having the following prefixes: ACC, ART, BIO, BUS, CHM, CIS, CJC, COE (limited to 1 shc), COM, CSC, DFT, DRA, ECO, ENG, FRE, GEO, HEA, HIS, HUM, LEX, MAT, MKT, MUS, OST, PED, PHS, PHY, POL, PSY, SOC, SPA.

Page 43, Revise Associate in Fine Arts

Curriculum Description
The Associate in Fine Arts Degree is designated to provide students with the basic courses required of freshman and sophomore art, music, and drama majors at senior institutions. The program of study prepares students to continue their studies in the fine arts. All courses described below must have numbers of 100 or higher.

B. Humanities/Fine Arts (6 SHC)

Select one literature course(ENG prefix) and one additional course which has been approved to satisfy the CAA general education core requirement having the following prefixes: ART, COM, DAN, DRA, FRE, HUM, MUS, SPA.

Page 44, AFA - Major core courses (30-31SHC)

2. Drama (30 SHC)COM 231, DRA 120, 122, 130, 131, 140,

141, 170, 171, 260

3. Drama-Theatre Technology - (30 SHC) DRA 130, 140, 141, 147, 150, 170, 171, 240. Choose 6SHC from the following: DRA 151, 160, DFT 111, 112.

Add: MUSICAL THEATRE (30SHC) DRA 120, 130, 131, 170, 230 MUS 151v, 151p, 152v, 152p, 212, DAN 127
Choose 6 SHC from the following: DAN 121, 122, 124, 125, 140, 141, 142, 143, 225, 226

Page 44, Revise Associate in General Education

Curriculum Description - Delete the sentence, *All courses must have numbers from 110-199 or 210-299,* from the end of the paragraph.

Humanities/Fine Arts (3SHC)

Select one course which has been approved to satisfy the CAA general education core requirement which has the following prefixes: ART, DAN, DRA, ENG (literature), FRE, HUM, MUS, SPA.

Title			Class	Lab	Credits
Other Required Courses (11 SHC)					
CIS	110	Introduction to Computers*	3	2	3
HEA	110	Personal Health/Wellness	3	0	3

Physical Education	varies	varies	2
Choose COM 110 or 231	3	0	3

Electives (39 SHC) - Select thirty-nine (39) additional hours from general education and professional courses having the following prefixes: ACA, ACC, ART, BIO, BUS, CET, CHM, CIS, CJC, COE (limited to 1 shc), COM, CSC, DFT, DRA, ECO, ELC, ELN, ENG, FRE, GEO, HEA, HIS, HUM, LEX, MAT, MED, MKT, MUS, NET, OST, PED, PHS, PHY, POL, PSY, RED, RLS, SOC, SPA, (TAT

Page 44, Revise Associate in Science

B. Humanities/ Fine Arts (12 SHC) - Select four courses, from at least three discipline areas, which have been approved to satisfy the CAA general education core requirement having the following prefixes: ART, DAN, DRA, ENG(literature), FRE, HUM, MUS, SPA. at least one course must be a literature course (ENG prefix); 3 SHC from COM prefixed courses may be substituted except for the literature requirement. Foreign languages constitute one discipline area.

D. Natural Sciences (8 SHC) - Select a two course sequence including accompanying laboratory work, which have been approved to satisfy the CAA general education core requirement having the prefixes BIO, CHM, PHY.

E. Mathematics (6 SHC) - Select MAT 155 or CIS 110 and one course from MAT 171 or higher. Students who have not demonstrated competence in the basic use of computers by either high school transcript or a COA proficiency test score must enroll in CIS 110.

Title		Class	Lab	Credits
Other Required Courses (21 SHC)				
HEA	110	Personal Health/Wellness		
		3	0	3
Physical Education Elective(s)		varies	varies	2

Select at least 14 SHC from courses with prefixes BIO, CHM, MAT, PHY, CSC which have been approved to satisfy the CAA general education core requirements.

Select additional hours, if needed, from general education and professional courses having the following prefixes: ACC, ART, BIO, BUS, CHM, CIS, CJC, COE (limited to 1 shc), COM, CSC, DFT, DRA, ECO, ENG, FRE, GEO, HEA, HIS, HUM, MKT, LEX, MAT, MUS, OST, PED, PHS, PHY, POL, PSY, SOC, SPA.

Definitions:

Social/Behavioral Sciences - Courses at COA which have the following prefixes: ECO, GEO, HIS, POL, PSY, SOC.

CAA General Education Core Courses Approved for Transfer

ACC	120	Prin.of Accounting I
ACC	121	Prin. of Accounting II
ART	111	Art Appreciation
ART	114	Art History Survey I
ART	115	Art History Survey II
ART	121	Design I
ART	122	Design II
ART	131	Drawing I
ART	132	Drawing II

ART	171	Computer Art
ART	240	Painting I
ART	281	Sculpture I
ART	283	Ceramics I
BIO	111	General Biology I
BIO	112	General Biology II
BIO	140	Environmental Bio.
BIO	140A	Environmental Bio.Lab
BIO	145	Ecology
BIO	168	Anatomy & Phys. I
BIO	169	Anatomy & Phys. II
BIO	243	Marine Biology
BUS	110	Intro. to Business
BUS	115	Business Law I
CHM	135	Survey of Chemistry I
CHM	136	Survey of Chemistry II
CHM	151	General Chemistry I
CHM	152	General Chemistry II
CIS	110	Intro. to Computers
*CIS	111	Basic PC Literacy
CIS	115	Intro to Prog.& Logic
CJC	111	Intro to Criminal Justice
COM	110	Intro to Commun.
COM	120	Interpersonal Commun.
COM	231	Public Speaking
DAN	110	Dance Appreciation
DRA	111	Theater Appreciation
DRA	112	Lit. of The Theater
DRA	122	Oral Interpretation
DRA	124	Readers Theater
DRA	128	Children's Theater
DRA	211	Theater History I
DRA	212	Theater History II
ECO	151	Survey of Economics

ECO	151X	Survey of Econ.-Tele
ECO	251	Prin.Microeconomic
ECO	252	Prin.Macroeconomic
ENG	111	Expository Writing
ENG	112	Arg.-Based Res.
ENG	113	Lit.-Based Research
ENG	113X	Lit.-Based Res.-Tele
ENG	114	Prof.Res.&Reporting
ENG	131	Intro. to Literature
ENG	132	Intro. to Drama
ENG	133	Intro.to the Novel
ENG	134	Intro. to Poetry
ENG	231	American Lit. I
ENG	232	American Lit. II.
ENG	241	British Literature I
ENG	242	British Literature II
ENG	261	World Literature I
ENG	262	World Literature II
ENG	272	Southern Literature
ENG	274	Literature by Women
FRE	111	Elementary French I
FRE	112	Elementary French II
FRE	181	French Lab I
FRE	182	French Lab II
FRE	211	Intermediate French I
FRE	212	Inter. French II
GEO	110	Intro.to Geography
GEO	111	World Regional Geo.
GEO	112	Cultural Geography
GEO	113	Economic Geo.
HEA	110	Pers. Health/Well.
HIS	121	Western Civil. I
HIS	121X	Western Civil.I -Tele
HIS	122	West.Civilization II

HIS	122X	Western Civ. II -Tele
HIS	131	American History I
HIS	132	American History II
HIS	153	Russian Cult.History
HIS	165	Twentieth-Cent.World
HIS	262	Middle East History
HUM	211	Humanities
HUM	212	Humanities II
MAT	145	Analytical Math
MAT	155	Statistical Analysis
MAT	161	College Algebra
MAT	162	College Trigonometry
MAT	171	Precalculus Algebra
MAT	172	Precalculus Trig.
MAT	271	Calculus I
MAT	272	Calculus II
MAT	273	Calculus III
MUS	110	Music Appreciation
PED		ALL PED COURSES
PHY	110	Conceptual Physics
PHY	110A	Conceptual Physics Lab
PHY	151	College Physics I
PHY	152	College Physics II
POL	110	Intro.Political Science
POL	120	American Government
POL	220	International Relations
PSY	150	General Psychology
PSY	150X	Gen.Psychology- Tele
PSY	241	Dev. Psychology
SOC	210	Intro. to Sociology
SOC	210X	Intro to Sociology- Tele
SOC	213	Sociology of the Family
SOC	220	Social Problems
SOC	225	Social Diversity

SPA	111	Elementary Spanish I
SPA	112	Elem. Spanish II
SPA	181	Spanish Lab I
SPA	182	Spanish Lab II
SPA	211	Inter. Spanish I
SPA	212	Inter. Spanish II

Fine Arts courses approved for transfer as part of the Comprehensive Articulation Agreement.

The following courses are approved for transfer as fine arts elective credits, but may not be substituted for approved general education core courses.

ART	110	Introduction to Art
ART	113	Art Methods & Mat.
ART	130	Basic Drawing
ART	140	Basic Painting
ART	214	Portfolio & Resume
ART	241	Painting II
ART	284	Ceramics II
ART	285	Ceramics III
ART	286	Ceramics IV
ART	288	Studio
DRA	120	Voice for Performance
DRA	130	Acting I
DRA	131	Acting II
DRA	140	Stagecraft I
DRA	141	Stagecraft II
DRA	145	Stage Make-up
DRA	147	Sound Technology
DRA	150	Stage Management
DRA	151	Mechanics & Main.
DRA	160	Box Office and Publicity

DRA	170	Play Production I
DRA	171	Play Production II
DRA	230	Acting III
DRA	231	Acting IV
DRA	240	Lighting for Theatre
DRA	241	Lighting Design
DRA	243	Scene Design
DRA	250	Theatre Management
DRA	251	Prod. Management
DRA	260	Directing
DRA	270	Play Production III
DRA	271	Play Production IV
MUS	111	Fund. of Music
MUS	121	Music Theory I
MUS	122	Music Theory II
MUS	131	Chorus I
MUS	132	Chorus II
MUS	133	Band I
MUS	134	Band II
MUS	141	Ensemble I
MUS	142	Ensemble II
MUS	151	Class Music I
MUS	152	Class Music II
MUS	161	Applied Music I
MUS	162	Applied Music II
MUS	212	Am. Musical Theatre
MUS	221	Music Theory III
MUS	222	Music Theory IV
MUS	231	Chorus III
MUS	232	Chorus IV
MUS	233	Band III
MUS	234	Band IV
MUS	241	Ensemble III
MUS	242	Ensemble IV

MUS	251	Class Music III
MUS	252	Class Music IV
MUS	261	Applied Music III
MUS	262	Applied Music IV
MUS	271	Music History I
MUS	272	Music History II

Page 46, Information Systems

Under Required Subject Areas:

	Class	Lab	Credit
ACC 120 Principles of Accounting I	3	2	4

Under Other Major Courses add:

Title			Class	Lab	Credits
BUS	285	Bus. Management Issue	2	2	3

Title			Class	Lab	Credits
Select four hours from:					
CIS	169	Business Presentations	1	2	2
CIS	220	Spreadsheets II	1	2	2

Under Select one course - Delete BUS 285, Business Management Issues and ECO 252, Principles of Macroeconomics.

Page 46, Information Systems - Programming

Change the following:

Required Concentration Courses

CIS	144	Operating Systems - DOS	2	2	3
CSC	143	Object-Oriented Programming	2	3	3
CSC	233	Advanced C	2	3	3
CSC	235	Advanced COBOL	2	3	3

Other Major Course

CSC	132	BASIC Programming	2	3	3
CSC	133	C Programming	2	3	3
CSC	135	COBOL Programming	2	3	3
CSC	137	Pascal Programing	2	3	3
CIS	286	Systems Analysis & Design	3	0	3
CIS	288	Systems Project	1	4	3

Page 47, Office Systems Technology

Under Choose one of the following:
delete: MAT 145, Analytical Math

Page 48, Paralegal Technology

Required Core Courses

LEX	110	Intro to Paralegal Study	2	0	2
LEX	120	Legal Research/Writing I	2	2	3
LEX	130	Civil Injuries	2	0	2

Page 48, Real Estate Appraisal

Other Major Courses delete CIS 120, Spreadsheet I

Other Required Courses delete CIS 110, Intro to Computers

Total Semester Credit Hours Required for Certificate: 12

Page 48-49, Travel and Tourism Technology

Major Courses:
delete TAT 120, World Destinations III
delete TAT 214, Tour Planning and Escorting.

Other Major Courses:

delete BUS 115, Business Law I
delete COM 111, Voice and Dictation
delete COM 231, Public Speaking
add BUS 121, Business Math
add TAT 120, World Destination III
add TAT 214, Tour Planning and Escorting

Other Required Courses
add COM 111 Voice and Dictation
add COM 231 Public Speaking

Page 49, Air Conditioning, Heating, and Refrigeration Technology

Students must complete all support courses before entering their last semester of the program.

delete CIS 110 Intro to Computers 3(2-2)
add CIS 111 Basic PC Literacy 2(1-2)

Total Semester Credit Hours Required for Graduation: 44

Page 49, Carpentry

Students must complete all support courses before entering their last semester of the program.

delete CAR 114, Residential Bldg.. Code 3(0-3)
delete CST 110, Intro to Construction Trades 1(2-2)
delete DFT 111, Technical Drafting I 2(6-4)
delete ISC 110, Workplace Safety 1(0-1)

delete CIS 110 Intro to Computers 3(2-2)

Carpentry should read

Title			Class	Lab	Credits
General Education Core Course (6 SHC)					
ENG	101	Applied Communications I	3	0	3
MAT	101	Applied Mathematics I	2	2	3
Major Courses					
Required Core Courses (29 SHC)					
BPR	130	Blueprint Reading/Const.	1	2	2
CAR	111	Carpentry I	4	15	9
CAR	112	Carpentry II	4	15	9
CAR	113	Carpentry III	3	9	6
CAR	115	Residential Planning/Estimat.	3	0	3
Other Major Required Courses (2 SHC)					
CIS	111	Introduction to Computers	2	2	2

Total Semester Credit Hours Required for Graduation: 37

Page 50, Electrical/Electronics Technology

Add Students must complete all support courses before entering their last semester of the program.

delete CIS 110 Intro to Computers 3(2-2)
add CIS 111 Basic PC Literacy 2(1-2)

Total Semester Credit hours Required for Graduation: 39

Page 52, Machining Technology

add: Students must complete all support courses before entering their last semester of the program.

delete CIS 110 Intro to Computers 3(2-2)
add CIS 111 Basic PC Literacy 2(1-2)

Total Semester Hours Required for Graduation: 40

Manicuring/Nail Technology

Curriculum Description:
The Manicuring/Nail Technology curriculum provides competency-based knowledge, scientific/artistic principles, and hands-on fundamentals associated with the nail technology industry. The curriculum provides a simulated salon environment which enables students to develop manipulative skills.

Course work includes instruction in all phases of professional nail technology, business principles, product knowledge, and other related topics.

Graduates should be prepared to take the North Carolina State Board Licensing Exam and upon passing be licensed and qualify for employment in beauty and nail salons and

in related businesses.

Title	Class	Lab	Credits
Required Courses:			
COS 121 Manicure/Nail Tech. I	4	6	6
COS 122 Manicure/Nail Tech. II	4	6	6

Total Semester Credit Hours Required for Certificate: 12

Mechanical Drafting Technology

Major Courses (33 SHC)
delete DFT 252, Solid Models & Rendering
add COE 110, World of Work 1(1-0)
Total Semester Credit Hours Required for Graduation: 71

Page 53, Cosmetology

Course description: delete *and as skin/nail specialists, platform artists,*
Add: Students must complete all support courses before entering their last semester of the program.

delete MAT 101 Applied Mathematics I 3(2-2)
add PSY 101 Applied Psychology 3(3-0)

delete CIS 110 Intro. to Computers 3(2-2)
add CIS 111 Basic PC Literacy 2(1-2)

Total Semester Credit Hours Required for Graduation: 41

Page 53, Early Childhood Associate (A 55 22 0)

Curriculum Description:
The Early Childhood Associate curriculum prepares individuals to work with children from infancy through middle childhood in diverse learning environments.

Course work includes child growth and development; physical/nutritional needs of children. Students will foster the cognitive/language, physical/motor, social/ emotional, and creative development of young children.

Graduates are prepared to plan and implement developmentally appropriate programs in early childhood settings. Employment opportunities include child development and child care programs, preschools, public and private schools, recreational centers, Head Start Programs, and school-age programs.

Course and Hour Requirements

Title	Class	Lab	Hours Clinical	Work Experience	Credits
General Education Courses					
COM 231 Public Speaking	3	0	0	0	3
ENG 111 Expository Writing	3	0	0	0	3
MAT 115 Mathematical Models	2	2	0	0	3
PSY 150 General Psychology	3	0	0	0	3
Humanities/Fine Arts Elective	3	0	0	0	3
Choose one of the following:					
ENG 112 Argument-Based Research	3	0	0	0	3
ENG 113 Literature-Based Research	3	0	0	0	3
ENG 114 Professional Research & Reporting	3	0	0	0	3
					(18)
Major Courses					

Required Core Courses

COE 111 Co-op Work Experience I	1	0	0	0	10
EDU 131 Children, Family & Community	3	0	0	0	3
EDU 146 Child Guidance	3	0	0	0	3
EDU 221 Child. with Spec. Needs	3	3	0	0	0
					(10)

Required Subject Area

Early Childhood Education. Choose one of the following sets:

Set 1					
EDU 119 Early Childhood Ed.	3	2	0	0	4
Set 2					
EDU 111 Early Childhood Credentials I	2	0	0	0	2
EDU 112 Early Childhood Credentials II	2	0	0	0	2
Set 3					
EDU 111 Early Childhood Credentials I	2	0	0	0	2
EDU 113 Family and Early Childhood Cred.	2	0	0	0	2
					(4)

Child Development. Choose one of the following sets:

Set 1					
EDU 144 Child Development I	3	0	0	0	3
EDU 145 Child Development II	3	0	0	0	3
Set 2					
PSY 244 Child Development I	3	0	0	0	3
PSY 245 Child Development II	3	0	0	0	3 (6)

Title	Class	Lab	Hours Clinical	Work Experience	Credits
Other Major Hours					
ART 131 Drawing I	0	6	0	0	3
EDU151 Creative Activities	3	0	0	0	3
EDU 151A Creative Activities Lab	0	2	0	0	1
EDU 153 Health, Safety & Nutrition	3	0	0	0	3
EDU 188 Issues in Early Child Ed	2	0	0	0	2
EDU 234 Infant Toddlers & Twos	3	0	0	0	3
EDU 261 Early Childhood Admin I	2	0	0	0	2
EDU 262 Early Childhood Admin II	3	0	0	0	3
PSY 241 Developmental Psychology	3	0	0	0	3
SOC 210 Introduction to Sociology	3	0	0	0	3
SOC 213 Sociology of the Family	0	0	0	0	3 (29)

Students interested in seeking a Director I credential must take EDU261 and 262
Students interested in seeking a Director II credential must complete all degree requirements.

Other Required Courses					
ACA 111 College Student Success	1	0	0	0	1
CIS 110 Introduction to Computers	2	2	0	0	3
OST 131 Keyboarding	1	2	0	0	2
Physical Education Elective	Varies	Varies	0	0	1

(7)

Page 53-54, Fire Protection Technology

Title	Class	Lab	Credit
FIP 124, Fire Protection & Public Education	3	0	3
FIP 224, Instructional Methodology	4	0	4

Total hours for program 71 not 70.

Page 54, Academic Credit

Credit hours for Cooperative Education work periods are determined by the number of hours worked per semester. Students working an average of 10 hours weekly (160 hours per semester) earn one hour of credit per semester; students working an average of 20 or more hours weekly (320 or more hours per semester) earn two hours of credit per semester. With the exception of COE 110, World of Work, students can only enroll in one cooperative education course per semester. Students in the associate in applied science and diploma programs may earn up to a total of six hours of credit. In most applied science and diploma programs, Cooperative Education may be used as designated course substitutions.

Before officially registering for a co-op work experience course, the student must have a co-op job assignment and have written approval from the Director of Cooperative Education and Job Placement to register for the appropriate Cooperative Education course.

Page 62, Air Conditioning, Heating & Refrigeration

AHR 113, Comfort Cooling add prerequisite AHR 110, Introduction to Refrigeration

AHR 133, HVAC Servicing add prerequisite AHR 110, Introduction to Refrigeration

Page 63, ART 113, Art Methods and Materials

Emphasis will be placed on crafts.

Page 64, Art 281 Sculpture I

Prerequisites: ART 122 or permission of instructor.

Page 65, ART 283 Ceramics I

Prerequisites: Permission of Instructor

ART 284 Ceramics II

Prerequisites: ART 283 or equivalent and permission of instructor.

ART 285 Ceramics III

Prerequisites: ART 284 or equivalent and permission of instructor.

ART 286 Ceramics IV

Prerequisites: ART 285 or equivalent and permission of instructor.

Page 65, ART 288 Studio

Prerequisites: Limited to those who have completed a sequence of art courses in the proposed area of study or permission of instructor.

Page 68, Carpentry

delete CAR 114, Residential Building Codes

Page 68, Revise Semester Schedule

CAR 115 (SS)

Page 69, Revise Semester Schedule

CIS 111 (F,S)

Page 69, CIS 115 Intro to Programming & Logic

Prerequisites: MAT 070

Page 72, Co-op Work Experience

COE 112 Co-op Work Experience I, change Semester Hours Credit to: 2 (0-0-20)

COE 121 and COE 122 add the prerequisite COE 111 or COE 112

Page 73, Co-op Work Experience

COE 131 and COE 132 add the prerequisite COE 121 or COE 122

COE 211 and COE 212 add the prerequisite COE 131 or COE 132

COE 221 and COE 222 add the prerequisite COE 211 or COE 212

COE 231 add prerequisite COE 221 or COE 222

COM 111, Voice and Diction I
3(3-0)
Prerequisites:
Corequisites: None
This course provides guided practice in the proper production of speech. Emphasis is placed on improving speech, including breathing, articulation, pronunciation, and other vocal variables. Upon completion, students should be able to

demonstrate effective natural speech in various contexts.

Page 74, COS 121 Manicure/Nail Technology I
6(4-6)
Prerequisites: None
Corequisites: None
This course covers techniques of nail technology, hand and arm massage and recognition of nail diseases and disorders. Topics include OSHA/safety, sanitation, bacteriology, product knowledge, salesmanship, manicures, artificial applications, pedicures, massage, and other related topics. Upon completion, students should be able to safely and competently perform nail care, including manicures, pedicures, massage, decorating, and artificial applications in a salon setting.

COS 122 Manicure/Nail Technology II
6(4-6)
Prerequisites: COS 121
Corequisites: None
This course covers advanced techniques of nail technology and hand and arm massage. Topics include OSHA/safety, product knowledge, customer service salesmanship, artificial applications, nail art, and other related topics. Upon completion, students should be able to demonstrate competence necessary for the licensing examination, including advanced nail care, artificial enhancements, and decorations.

Page 75, Construction

delete CST 110, Introduction to Construction

DAN 110 Dance Appreciation
3(3-0)
Prerequisites:
Corequisites: None
This course for non-dance majors surveys diverse dance forms and the religious and cultural values that shape them. Topics include dances from Europe, Africa, Asia, and America. Upon completion, students should be able to demonstrate an understanding of the diverse forms and values that dance embraces. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

Page 76, DAN 122 Tap Dance II

Prerequisites: DAN 121

DAN 125 Jazz Dance II

Prerequisites: DAN 124

DAN 141 Modern Dance II

Prerequisites: DAN 140

DAN 142 Inter Modern Dance I

Prerequisites: DAN 141

DAN 143 Inter Modern Dance II

Prerequisites: DAN 142

DAN 225 Choreography I

Prerequisites: DAN 140

DAN 226 Choreography II

Prerequisites: DAN 140

Page 77, Revise Semesters offered

DFT 151	(F)
DFT 152	(S)
DFT 153	(S)

Page 78, Solid Models & Renderings

Delete DFT 252, Solid Models & Renderings

Page 82, EDU 111 Early Childhood Credentials I
2(2-0)
Prerequisites:
Corequisites: None
This course introduces early childhood education and the role of the teacher in environments that encourage exploration and learning. Topics include professionalism,

child growth and development, individuality, family, and culture. Upon completion, students should be able to identify and demonstrate knowledge of professional roles, major areas of child growth and development, and diverse families

EDU 112 Early Childhood Credentials II
2(2-0)
Prerequisites:
Corequisites: None
This course introduces developmentally appropriate practices, positive guidance, and standards of health, safety and nutrition. Topics include the learning environment, planning developmentally appropriate activities, positive guidance techniques, and health, safety and nutrition standards. Upon completion, students should be able to demonstrate developmentally appropriate activities and positive guidance techniques and describe health/sanitation/nutrition practices that promote healthy environments for children.

EDU 113 Family/Early Child Credential
2(2-0)
Prerequisites:
Corequisites: None
This course covers business/professional practices for family early childhood providers, developmentally appropriate practices, positive guidance, and methods of providing a safe and healthy environment. Topics include developmentally appropriate practices; health, safety and nutrition and

business and professionalism. Upon completion, students should be able to develop a handbook of policies, procedures, and practices for a family child care home.

EDU 119 Early Childhood Education
4(3-2)
Prerequisites:
Corequisites: None
This course covers the foundations of the education profession, types of programs, professionalism, and planning quality programs for children. Topics include historical foundations, career options, types of programs, professionalism, observational skills, and planning developmentally appropriate schedules, environments, and activities for children. Upon completion, students should be able to demonstrate observational skills, identify appropriate schedules and environments, develop activity plans, and describe influences on the profession.

EDU 131 Child, Family, & Community
3(3-0)
Prerequisites:
Corequisites: None
This course covers the relationships between the families, programs for children/schools, and the community. Emphasis is placed on establishing and maintaining positive collaborative relationships with families and community resources. Upon completion, students should be able to demonstrate strategies for effectively working

with diverse families and identifying and utilizing community resources.

EDU 144 Child Development I
3(3-0)
Prerequisites:
Corequisites: None
This course covers the theories of child development and the developmental sequences of children from conception through the pre-school years for early childhood educators. Emphasis is placed on sequences in physical/motor, social, emotional, cognitive, and language development and appropriate experiences for the young child. Upon completion, students should be able to identify developmental milestones, plan experiences to enhance development, and describe appropriate interaction techniques and environments for typical/atypical development.

EDU 145 Child Development II
3(3-0)
Prerequisites: EDU 144
Corequisites: None
This course covers theories of child development and developmental sequences of children from preschool through middle childhood for early childhood educators. Emphasis is placed on characteristics of physical/motor, social, emotional and cognitive/language development and appropriate experiences for children. Upon completion, students should

be able to identify developmental characteristics, plan experiences to enhance development, and describe appropriate interaction techniques and environments.

EDU 146 Child Guidance
3(3-0)
Prerequisites:
Corequisites: None
This course introduces practical principles and techniques for developmentally appropriate guidance. Emphasis is placed on encouraging self-esteem and cultural awareness, effective communication skills, and direct and indirect guidance techniques and strategies. Upon completion, students should be able to demonstrate strategies which encourage positive social interactions, promote conflict resolution, and develop self-control, self-motivation, and self-esteem in children.

EDU 151 Creative Activities
3(3-0)
Prerequisites:
Corequisites: None
This course covers creative learning environments, planning and implementing developmentally appropriate experiences, and developing appropriate teaching materials for the classroom. Emphasis is place on creative activities for children in art, music, movement and physical skills, and dramatics. Upon completion, students should be able to select and evaluate developmentally appropriate learning materials and activities.

EDU 151A Creative Activities Lab
1(0-2)
Prerequisites:
Corequisites: EDU 151
This course provides a laboratory component to complement EDU 151. Emphasis is place on practical experiences that enhance concepts introduced in the classroom. Upon completion, students should be able to demonstrate a practical understanding of the development and implementation of appropriate creative activities.

EDU 153 Health, Safety, and Nutrition
3(3-0)
Prerequisites:
Corequisites: None
This course focuses on promoting and maintaining the health and well-being of children. Topics include health and nutritional need, safe and healthy environments, and recognition and reporting of child abuse and neglect. Upon completion, students should be able to set up and monitor safe indoor and outdoor environments and implement a nutrition education program.

EDU 188 Issues in Early Child Education
2(2-0)
Prerequisites:
Corequisites: None
This course covers topics and issues in early childhood education. Emphasis is placed on current advocacy issues, emerging technology, professional growth experiences, and

other related topics. Upon completion, students should be able to list, discuss, and explain current topics and issues in early childhood education.

EDU 221 Children with Special Needs
3(3-0)
Prerequisites: EDU 144 and EDU 145 or PSY 244 and PSY 245
Corequisites: None
This course introduces working with children with special needs. Emphasis is place on the characteristics and assessment of children and strategies for adapting the home and classroom environment. Upon completion, students should be able to recognize atypical development, make appropriate referrals, and work collaboratively to plan, implement, and evaluate inclusion strategies.

EDU 234 Infants, Toddlers, & Twos
3(3-0)
Prerequisites:
Corequisites: None
This course covers the skills needed to effectively implement group care for infants, toddlers, and two year olds. Emphasis is place on child development and developmentally appropriate practices. Upon completion, students should be able to identify, plan, select materials and equipment, and implement and evaluate a developmentally appropriate curriculum.

EDU 261 Early Childhood Administration I
2(2-0)
Prerequisites:
Corequisites: None
This course covers the policies, procedures, and responsibilities for the management of early childhood education programs. Topics include implementation of goals, principles of supervision, budgeting and financial management, and meeting the standards for a NC Child Day Care license. Upon completion, students should be able to develop program goals, explain licensing standards, determine budgeting needs, and describe effective methods of personnel supervision

EDU 262 Early Childhood Administration II
3(3-0)
Prerequisites: EDU 261
Corequisites: None
This course provides a foundation for budgetary, financial, and personnel management of the child care center. Topics include budgeting, financial management, marketing, hiring, supervision and professional development of a child care center. Upon completion, students should be able to formulate marketing, financial management, and fund development plans and develop personnel policies, including supervision and staff development plans

Page 82, ELC 117 Motors and Controls
Prerequisites: ELC 112 or ELC 131

Page 83, ELN 131 Electronic Devices
Corequisites: ELC 112, 131

ELN 133 Digital Electronics
Prerequisites: ELC 112,
ELC 131 or ELC 140
Course description: delete AC/DC converters
add AD/DA conversion

Page 87, FRE 181 French Lab I
Corequisites: None

Page 88, FRE 182 French Lab 2
Corequisites: None

Page 90, Industrial Science

delete ISC 110, Workplace Safety

Page 93, Applied Mathematics I

Prerequisites: Pre-algebra placement test score of 44 or above; High School Algebra I; or MAT 060

Page 96, MUS 131 Chorus I

Prerequisites: None

Page 97, MUS 133 Band I
Prerequisites: None

MUS 141 Ensemble I
1(0-2)

Prerequisites: Audition
Corequisites: None
This course provides an opportunity to perform in any combination of instrumental, vocal, or keyboard groups of two or more. Emphasis is placed on the development of performance skills and the study of a variety of styles and periods of ensemble literature. Upon completion, students should be able to demonstrate skills needed to participate in ensemble playing leading to performance.

MUS 142 Ensemble II
1(0-2)
Prerequisites: MUS 141
Corequisites: None
This course is a continuation of MUS 141. Emphasis is placed on the development of performance skills and the study of a variety of styles and periods of ensemble literature. Upon completion, students should be able to demonstrate skills needed to participate in ensemble playing leading to performance.

MUS 161 Applied Music I

Prerequisites: None

MUS 241 Ensemble III
1(0-2)
Prerequisites: MUS 142
Corequisites: None
This course is a continuation of MUS 142. Emphasis is placed on the development of performance skills and the study of a variety of styles and periods of ensemble literature. Upon completion, students should be able to demonstrate skills needed to participate in ensemble playing leading to performance.

MUS 242 Ensemble IV
1(0-2)
Prerequisites: MUS 241
Corequisites: None
This course is a continuation of MUS 241. Emphasis is placed on the development of performance skills and the study of styles of ensemble literature. Upon completion, students should be able to demonstrate skills needed to participate in ensemble playing leading to performance.

Page 99, NAS 101 Nursing Assistant I

Prerequisites: None

NAS 102 Nursing Assistant II

Prerequisites: None

NAS 103 Home Health Care

Prerequisites: None

NAS 105 Life Span Changes

Prerequisites: None

Page 101, OST 132 Keyboard Skill Building

Prerequisites: None

OST 134, Text Entry & Formatting

Prerequisites: None

Page 102, OST 243 Medical Office Simulation

Prerequisites: OST 148 only

PHY 110 Conceptual Physics
4(3-2) instead of 3(3-0)

Page 107, PHY 151, College Physics I

Prerequisites: Mat 161 or MAT 171

Page 111, SPA 181 Spanish Lab 1

Corequisites: None

Page 112, SPA 182 Spanish Lab 2
Corequisites: None

TRAVEL AND TOURISM

delete *pending application approval*

Page 117, Board of Trustees
Sonja W. Hibbard, Chairman
Patsy R. McGee, Vice- Chairman
James P. Harrell- Secretary

GOVERNOR'S APPOINTEES

	Term Expires
Randy M. Harrell	6/30/02
Sonja W. Hibbard	6/30/01

PASQUOTANK COUNTY
COMMISSIONERS' APPOINTEES

	Term Expires
Ike F. Jackson	6/30/01
Patsy R. McGee	6/30/02

delete D. Ben Berry

ELIZABETH CITY-PASQUOTANK COUNTY
BOARD OF EDUCATION'S APPOINTEES

	Term Expires
Jan C. Riley	6/30/01
Veola R. Spivey	6/30/02

delete Bruce A. Biggs

DARE COUNTY
BOARD OF COMMISSIONERS' APPOINTEES

	Term Expires
Christopher L. Seawell	6/30/01

CHOWAN COUNTY
BOARD OF COMMISSIONERS'APPOINTEE

	Term Expires
Harry Lee Winslow	6/30/02

delete Frank W. White, Jr.

COLLEGE OF THE ALBEMARLE FOUNDATION
BOARD OF DIRECTORS

Mark Maland, President
Diana Gallop, Vice-President
James P. Harrell, Secretary
Robert Pauline, Treasurer
Morris Small, Executive Committee
Sandra Ray, Executive Director

New Members:

Gary Danford	Peggy Anne Vaughan
Charles L. Foster	Harriet Woodard
Douglas S. Gardner	William W. Foreman,
Roy S. Spell	Lifetime Member

Page 118, Administrative Offices

President - J. Pat Harrell
Vice President, Academic Affairs - Wilma W. Harris
Vice President, Business & Finance - Robert J. Pauline

Vice President, College Advancement - Lynne M. Bunch
Vice President, Student Development - Raphael G. Scaffa
Dean, Dare County Campus - Justin H. Tillett
Dean, Chowan County Campus - Lynn Hurdle-Winslow

College Advancement

Executive Director, Development and COA Foundation
Sandra D. Ray

Student Development

Director, Counseling and Career and Development
Martha W. Swain

Workforce Development Program Coordinator
Erskine Morgan II

Employment and Training Specialist/DW
Kathy Dougan

Employment and Training Specialist/CT
Dave Young

Employment and Training Technician
Christal Berry

Workforce Development Technician

Barbara Putnam

Counselor, Student Support Services
Wesley C. Alston

Tutor Coordinator, Student Support Services
Angel M. Thompson

Dare County Campus

Administrative Assistant, Administrative Services
Nancy L. Morris

Assistant Dean/Coordinator for Student Services
Emily Robertson

Page 119, Department Chairs

Allied Health and Wellness - Marion Harris, Jr.

Business, Computer Information Systems & Electronic Engineering Technology - Joe W. Turner

Communications and Fine Arts - Sandra N. Boyce

Developmental Studies - Rhonda L. Watts

History, Social Sciences & Public Services - Ronald R. Riccardo

Language & Literature - Robert O. Stephens

Mathematics & Natural Sciences - Julian E. Aydlett, Jr.

Training & Career Education - Miriam S. Alexander

OTHER SUPPORT STAFF

Accounts Payable Technician
Ella S. Brown

Assistant to the Director, MIS
Computer Programmer
Dawn Rountree

Library Services Technician
Ruth E. Balf

Library Technical Services Specialist
Diane M. Sawyer

Printing Services Coordinator
Roy L. Johnson

Assistant Director, Scholarships & Student Aid
Emma L. Boyce

OFFICE STAFF

Academic Affairs Administrative Assistant/
Curriculum, FTE Coordinator
Rita O. Jennings

Admissions Administrative Assistant
Susan W. Fenwick

Basic Skills Education Administrative Assistant
Glenna S. Pike

Faculty Administrative Assistant
Susan J. Peck

Administrative Assistant COA Auditorium
Joy H. Perry

FACULTY/PROFESSIONAL STAFF

Keeton, Cheryl L., Mathematics
B.S., M.S., Old Dominion University

Halstead, Wanda M., Instructor/Program Coordinator, HRD/GED
A.A., College of The Albemarle
B.S., Elizabeth City State University

Harris, Wilma W., Vice President Academic Affairs and Dean of Faculty
R.N., Rex Hospital School of Nursing
B.S.N., University of North Carolina at Chapel Hill
M.A. Ed., East Carolina University

McElheney, John S. Theatre Manager/Technical Director/Instructor, Drama/ Theatre

Pauline, Robert, Vice President, Business and Finance

Sterritt, William R., Associate Dean Curriculum/Evening Services, Health and Physical Education
B.S., M.S., Ed.D., University of Southern Mississippi

Swain, Martha, Director, Counseling and Career Development
B.A., B.S., Elizabeth City State University
M.A.Ed.D., East Carolina University

Pages 118-124 College Directory

DELETE the following names:

Student Development

Moses Douglass, Jr.

Faculty/Professional Staff

Chou, Leland L.C.
Davis, Carolyn R.
Davis, Phyllis N.
Dunn, Sonya J.
Griffin, David R.
Hartis, Barry
Mansfield, Shelby H.

Orr, Kenneth J.
Powell, Glynis
Reid, Sandra D.
Talkington, Eugene P.